

CT7754 ACCEPTANCE AND DISPOSAL OF WET WASTE MATERIAL

Report Author: Coordinator Maintenance Operations
Responsible Officer: Director Built Environment & Infrastructure
Ward(s) affected: (All Wards);

The author(s) of this report and the Responsible Officer consider that the report complies with the overarching governance principles and supporting principles set out in the Local Government Act 2020.

CONFIDENTIALITY

Confidential information is contained in Attachment 1. This information relates to contractual matters and contains commercially sensitive information including, but not limited to, the name of tendering parties, the evaluation panel members, and the evaluation of the tenders received against the published evaluation criteria.

Any disclosure of the information included within the confidential attachments to this report could be prejudicial to the interests of the Council or other parties. If a discussion of any of this confidential information is required, the Council is recommended to resolve that item by having it deferred to the confidential section of the agenda when the meeting is closed to members of the public in accordance with Section 3(1), g(i)g(ii) of the *Local Government Act 2020*.

This report seeks Council approval to award a contract that complies with Section 108 of the *Local Government Act 2020*.

SUMMARY

As part of Council daily operations drainage maintenance is undertaken. This includes the use of two vacuum trucks that suction pits and pipes and remove debris that blocks the functionality. This 'wet waste' debris is then required to be off loaded from the trucks. This can be accepted at an Environment Protection Authority Victoria (EPA) authorised/ approved site or via the provision of a bin to be located at the council operations depot/s.

Wet waste includes materials from drainage maintenance, pit cleaning and jetting works. Council currently recycle approximately 930,000 litres per year, reducing landfill. The wet waste material is separated into sand and rock, which is then processed and turned into concrete.

This report summarises the evaluation process for the Request for Tender for the acceptance and disposal of wet waste material at an an Environment Protection Authority Victoria (EPA) authorised/approved site ('the Services'). The report seeks to gain Council approval to progress to contract award for the Services.

The tender is to create a panel of suitably qualified and experienced parties to manage and provide the Services. The initial contract term is for three (3) years. Council has the sole discretion of two additional options to extend the contract for up to an additional two (2) years each. Council also has the solo option to terminate for convenience at any time with three (3) months written notice

RECOMMENDATION

That

- 1. Council recommends the following providers be awarded a schedule of rates contract for CT7754 Acceptance and Disposal of Wet Waste Material:***
 - (a) M. Tucker & Sons Pty Ltd***
 - (b) Mainstream Recycling Pty Ltd***
- 2. The Director Built Environment and Infrastructure be delegated authority to sign the contract documents.***
- 3. The Director Built Environment and Infrastructure be delegated authority to extend the contract term by two periods of two years each.***
- 4. The confidential attachment to this report remains confidential indefinitely as it relates to matters specified under Section 3(1) (g)(i), (g)(ii) of the Local Government Act 2020.***

RELATED COUNCIL DECISIONS

There are no related Council decisions relevant to this item

DISCUSSION

A single stage open tender was selected as the procurement methodology. An advertisement calling for tenders was published on Council's online e-tendering portal and placed in The Age newspaper on Saturday 2nd November 2024. Tenders closed on Wednesday 27th November 2024 and two (2) tenders were received.

Purpose and Background

The purpose of this report is to seek Council approval to enter into contracts for the acceptance and disposal of wet waste material. This can be accepted at an Environment Protection Authority Victoria (EPA) authorised/ approved site ('the Services') or via the provision of a bin to be located at the council operations depot/s. This is to be under contract CT7754 with the recommended Tenderers outlined in this report.

Options Considered

This tender process has been conducted in accordance with the requirements of Council's Procurement Policy.

Tenders were assessed for conformity with the tender documents and no tenders were eliminated due to non-conformance. The Evaluation Panel scored tenders against pre-established evaluation criteria.

A summary of the evaluation criteria follows:

- Tendered Price - 40%
- Capability & Capacity to Undertake Work - 50%
- Commitment to Quality, Sustainability & Community Benefit - 5%
- Timeframes/ Services Program - 5%

A summary of the mandatory requirements and evaluation criteria is as follows:

- Is an acceptable legal entity;
- Has met the insurance requirements;
- Will be compliant with Rapid Global prior to Contract Award;
- Tender has been received in full prior to tender closing time; and
- Lodged in electronic form using Council's e-tendering portal.

Recommended option and justification

Following the evaluation process in accordance with the Evaluation Plan, the tender evaluation panel was unanimous in its decision to recommend two (2) contractors to the panel for CT7754 Acceptance and Disposal of Wet Waste Material:

- (a) M. Tucker & Sons Pty Ltd
- (b) Mainstream Recycling Pty Ltd

Both contractors are EPA licenced to transport and handle the material.

FINANCIAL ANALYSIS

The budget for the management of the successful tender is included in the current operational budget and forecast in future budgets. Noting, if the service and therefore budget is increased to address future storm recovery activities financial assistance funding from the National Disaster Recovery Funding stream can and will be pursued.

APPLICABLE PLANS AND POLICIES

This report contributes to the following strategic objectives in the Council Plan:

- Quality Infrastructure and Liveable Places
- Connected and Healthy Communities

RELEVANT LAW

This report seeks Council approval to award a contract that complies with Section 108 of the *Local Government Act 2020*.

SUSTAINABILITY IMPLICATIONS

Sustainability has been considered as part of the project specification and evaluation process. The tenderers have responded to sustainability implications satisfactorily

Economic Implications

- Supports local businesses and contractors.
- Promotes long-term cost efficiency through sustainable practices.

Social Implications

- Improves community resilience and safety.
- Ensures inclusivity by addressing diverse community needs.

Environmental Implications

- Minimises resource use and waste.
- Reduces environmental impact on local ecosystems.
- Enhances infrastructure resilience to climate risks (e.g., storms, floods).
- Reduces emissions by using renewable energy and recyclable materials.

COMMUNITY ENGAGEMENT

Not applicable

COLLABORATION, INNOVATION AND CONTINUOUS IMPROVEMENT

No collaboration with other Councils, Governments or statutory bodies was sought

RISK ASSESSMENT

A risk assessment for the project was developed. This has been considered as part of project design, contract terms and conditions, and the evaluation process.

CONFLICTS OF INTEREST

No officers and/or delegates acting on behalf of the Council through the Instrument of Delegation and involved in the preparation and/or authorisation of this report have any general or material conflict of interest as defined within the *Local Government Act 2020*.

ATTACHMENTS TO THE REPORT

1. Confidential Attachment – CT7754 Council Evaluation Report
2. Confidential Attachment – CT7754 Schedule of Rates Received Summary